



Position Announcement: Food and Beverage Servers

Jackson Convention Complex

Jackson, MS

POSITION: Food and Beverage Servers

FLSA STATUS: PT Hourly

POSITION SUMMARY

This position works all Banquet and Concession Functions to include, coffee breaks, buffet, mobile carts, concessions, plated and reception events. All functions serving any food & beverage items.

POSITION RESPONSIBILITIES

- Fulfilling the service per each Banquet Event Orders (BEO).
- Maintaining all Banquet equipment cleanliness and annual maintenance.
- Must be creative in designing buffets and coffee break décor.
- Attention to detail and consistency in every aspect of service is a must.
- Position is very hands on.
- Cleaning of uniforms and Banquet Linens.
- Other duties as assigned.

WORK CONTACTS

Daily contact with the Banquet and Concessions Managers, Captains and other convention center employees.

PHYSICAL EFFORT

This position requires stooping and lifting. Substantial walking and lifting of thirty pounds to the shoulder.

WORKING CONDITIONS

Works throughout the building.

MINIMUM REQUIREMENTS

- At least one years experience in a banquet facility servicing meals for large events.
- Strong orientation to customer service and ability to work with other staff members in the facility.
- Ability to undertake and complete multiple tasks.
- Servesaf certified
- Ability to be creative with buffet presentations and maintain a quality product.
- Attention to detail and service oriented.
- Must be able to lift and carry trays of ten entrees.

To Apply:

Complete an application online at www.jacksonconventioncomplex.com

Or at 105 E. Pascagoula St. Jackson, MS 39201 Monday – Friday 9:00am – 4:30pm

Date Opened: January 3, 2011

Closing Date: Until Filled

SMG is an Equal Opportunity Employer